



**V.V.VANNIAPERUMAL COLLEGE FOR WOMEN**

(Belonging to Virudhunagar Hindu Nadars)

An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai

*Re-accredited with 'A' Grade (3<sup>rd</sup> Cycle) by NAAC*

**VIRUDHUNAGAR - 626 001**



## **Integrity Monitoring Committee**

### **Composition and Proceedings**

**2021 - 2022**



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## INTEGRITY MONITORING COMMITTEE

### Composition and its Functions

The Institution has a prescribed Code of Conduct Principles which are provided in the College Handbook and the College Website. The Integrity Monitoring Committee is responsible for monitoring the strict adherence to the Code of Conduct Principles.

The Discipline Committee, functioning as a part of the Integrity Monitoring Committee assists in implementing the Code of Conduct Principles among the students. In case of any violation, necessary actions are taken through the Enquiry Committee of the Institution.

The Teachers' adherence to the Code of Conduct Principles and their performance in teaching and evaluation are monitored through the respective Heads of the Departments. Observance of the Code of Conduct Principles by the Non-Teaching Faculty is monitored through the Office Superintendent. If any discrepancy arises, the Integrity Monitoring Committee resolves the issue in consultation with the Management.

Whenever there is a need for a change in the rules and regulations, the Integrity Monitoring Committee takes steps for making amendments in the Code of Conduct Principles, with the consent of the higher authorities. The Integrity Monitoring Committee meets once in every semester to discuss the matters related to the Code of Conduct Principles.

The Integrity Monitoring Committee comprises of a Chairperson, 2 Coordinators and 5 members.

- ★ Principal – Chairperson
- ★ 2 Senior faculty from Discipline Committee – Coordinator
- ★ 2 Faculty from Enquiry Committee - Member
- ★ Controller of Examinations - Member
- ★ Dean, Student Endeavours - Member
- ★ IQAC Coordinator- Member



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### INTEGRITY MONITORING COMMITTEE

2021-2022

The Integrity Monitoring Committee is re-constituted for the academic year 2021-2022 by the following members to monitor the students' adherence to the code of conduct.

S.No.	Name of the Faculty	Designation
1.	Dr. S.M. Meena Rani Principal	Chairperson
2.	Dr. P. Thenrathi Assistant Professor of Commerce Staff in-charge, Discipline Committee	Coordinator
3.	Mrs. D. Shanmugakumari Assistant Professor of Information Technology Staff in-charge, Discipline Committee	Coordinator
4.	Dr. G. Athirshatakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member
5.	Dr. J. Rani Head & Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member
6.	Dr. G. Karthigai Lakshmi Controller of Examinations	Member
7.	Dr. M. Geetha Head & Associate Professor of History Dean, Student Endeavours	Member
8.	Dr. R. Barani IQAC Coordinator	Member

*S.M. Meena Rani*  
Principal



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Date: 06.08.2021

### NOTICE OF THE MEETING

The Integrity Monitoring Committee has decided to organize a meeting on 09.08.2021.

Venue : Principal's Cabin

Time : 3.30 pm

The members of the Committee are expected to attend the meeting.

*P. Thenrathi*  
*D. Shanmugakumari*  
**Coordinators**  
(Dr. P. Thenrathi)  
(Mrs. D. Shanmugakumari)

*S.M. Meena Rani*  
**PRINCIPAL**  
(Dr. S.M. Meena Rani)

**Copy to:**  
**Integrity Monitoring Committee Members**

Name of the Faculty	Designation	Signature
Dr. G. Athirshtakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member	<i>G. Athirshtakumari</i>
Dr. J. Rani Head & Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member	<i>J. Rani</i>
Dr. G. Karthigai Lakshmi Controller of Examinations	Member	<i>G. Karthigai</i>
Dr. M. Geetha Head & Associate Professor of History Dean, Student Endeavours	Member	<i>M. Geetha</i>
Dr. R. Barani IQAC Coordinator	Member	<i>R. Barani</i>

### Agenda

**Subject Matter: 1**

Behaviour of the students inside and outside the campus

**Subject Matter: 2**

Facilities for the Day scholar students who do not feel well

**Subject Matter: 3**

Code of conduct of the students during prayer time



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The Integrity Monitoring Committee meeting was held on 09.08.2021 in the Principal's Cabin at 3.30 PM.

### **Integrity Monitoring Committee Members**

<b>Name of the Faculty</b>	<b>Designation</b>
Dr. S.M. Meena Rani Principal	Chairperson
Dr. P. Thenrathi Assistant Professor of Commerce Staff in-charge, Discipline Committee	Coordinator
Mrs. D. Shanmugakumari Assistant Professor of Information Technology Staff in-charge, Discipline Committee	Coordinator
Dr. G. Athirshtakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member
Dr. J. Rani Head & Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member
Dr. G. Karthigai Lakshmi Controller of Examinations	Member
Dr. M. Geetha Head & Associate Professor of History Dean, Student Endeavours	Member
Dr. R. Barani IQAC Coordinator	Member

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Behaviour of the students inside and outside the campus

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Facilities for the Day scholar students who do not feel well

#### **Subject Matter: 3**

Code of conduct of the students during prayer time

**PROCEEDINGS OF THE INTEGRITY MONITORING  
COMMITTEE MEETING – 09.08.2021**

**Subject Matter 1:            Behaviour of the students inside and outside the campus**

- Resolution 1:**
- It is resolved that the students might be advised to maintain disciplined behavior within and outside the campus. They should speak in a refined language everywhere, especially while standing at the bus stops outside the college. They are not permitted to stand and speak in front of the college campus between 8.30 a.m. to 9.20 a.m. In case of violation, disciplinary action will be taken by the respective Head of the Department and the Principal.

**Subject Matter 2 :            Facilities for the Day scholar students who do not feel well**

- Resolution 2:**
- It is resolved that the Day scholar students who feel sick during class hours have to go to the sick room available in the hostel. The students have to be sent with the Attender, with the Form signed by the Head of the Department. The form will be available in the hostel.

**Subject Matter 3 :            Code of conduct of the students during prayer time**

- Resolution 3:**
- It is resolved that every day before the commencement of the classes, students should move to their respective classrooms at the stroke of the first bell. The classes begin every day with the universal prayer. During the prayer time, everyone in the campus should be at a standstill, observing silence.
  - It is also resolved that hostel students must leave the hostel before the prayer. Otherwise the Discipline Committee members will take necessary disciplinary action against the mischievous students.

### Members Present

S. No.	Name of the Faculty	Designation	Signature
1.	Dr. S.M. Meena Rani Principal	Chairperson	<i>S.M. Meena Rani</i>
2.	Dr. P. Thenrathi Assistant Professor of Commerce Staff in-charge, Discipline Committee	Coordinator	<i>P. Thenrathi</i> 09.08.2021
3.	Mrs. D. Shanmugakumari Assistant Professor of Information Technology Staff in-charge, Discipline Committee	Coordinator	<i>D. Shanmugakumari</i> 9/8/2021
4.	Dr. G. Athirshatakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member	<i>Dr. Athirshatakumari</i> 9.8.2021
5.	Dr. J. Rani Head & Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member	<i>J. Rani</i> 9/8/2021
6.	Dr. G. Karthigai Lakshmi Controller of Examinations	Member	<i>G. Karthigai Lakshmi</i> 9.8.2021
7.	Dr. M. Geetha Head & Associate Professor of History Dean, Student Endeavours	Member	<i>M. Geetha</i> 09.08.2021
8.	Dr. R. Barani IQAC Coordinator	Member	<i>R. Barani</i> 9/8/2021

*P. Thenrathi*  
*P. Thenrathi*  
Coordinators

*S.M. Meena Rani*  
PRINCIPAL



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Date: 07.01.2022

### NOTICE OF THE MEETING

The Integrity Monitoring Committee has decided to organize a meeting on 10.01.2022.

Venue : Principal's Cabin

Time : 12.30 pm

The members of the Committee are expected to attend the meeting.

P. Thenrathi

Coordinators

(Dr. P. Thenrathi)

(Mrs. D. Shanmugakumari)

PRINCIPAL

(Dr. S.M. Meena Rani)

Copy to:

Integrity Monitoring Committee Members

Name of the Faculty	Designation	Signature
Dr. G. Athirshtakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member	
Dr. J. Rani Head & Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member	
Dr. G. Karthigai Lakshmi Controller of Examinations	Member	
Dr. M. Geetha Head & Associate Professor of History Dean, Student Endeavours	Member	
Dr. R. Barani IQAC Coordinator	Member	

### Agenda

#### Subject Matter: 1

Students using laptops in the campus

#### Subject Matter: 2

Actions to be taken on the students who scribble on the walls in the college campus

#### Subject Matter: 3

The late payment of college fees by the student





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The Integrity Monitoring Committee meeting was held on 10.01.2022 in the Principal's Cabin at 3.30 PM.

### **Integrity Monitoring Committee Members**

<b>Members</b>	<b>Designation</b>
Dr. S.M. Meena Rani Principal	Chairperson
Dr. P. Thenrathi Assistant Professor of Commerce Staff in-charge, Discipline Committee	Coordinator
Mrs. D. Shanmugakumari Assistant Professor of Information Technology Staff in-charge, Discipline Committee	Coordinator
Dr. G. Athirshatakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member
Dr. J. Rani Head & Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member
Dr. G. Karthigai Lakshmi Controller of Examinations	Member
Dr. M. Geetha Head & Associate Professor of History Dean, Student Endeavours	Member
Dr. R. Barani IQAC Coordinator	Member

### **Agenda**

#### **Subject Matter: 1**

Students using laptops in the campus

#### **Subject Matter: 2**

Actions to be taken on the students who scribble on the walls in the college campus

#### **Subject Matter: 3**

The late payment of college fees by the student

**PROCEEDINGS OF THE INTEGRITY MONITORING COMMITTEE  
MEETING – 10.01.2022**

**Subject Matter 1:        Students using laptops in the campus**

**Resolution 1**

- It is resolved that the students will be permitted to use laptops for their project with the consent from the Head of the Department.

**Subject Matter 2 :        Actions to be taken on the students who scribble on the walls in the college campus**

**Resolution 2:**

- It is resolved that the class representative should monitor the students to avoid the scribbling on walls and furniture in the classroom. Otherwise, the mischievous student must be made to erase the unnecessarily inscribed words on walls and furniture.

**Subject Matter 3 :        The late payment of college fees by the student**

**Resolution 3:**

- It is resolved that the college fees should be paid within 10 days of reopening. After 10 days Rs.1 will be collected as a fine for each day.

## Members Present

S.No.	Members	Designation	Signature
1.	Dr. S.M. Meena Rani Principal	Chairperson	<i>S.M. Meena Rani</i>
2.	Dr. P. Thenrathi Assistant Professor of Commerce Staff in-charge, Discipline Committee	Coordinator	<i>P. Thenrathi</i> 10.09.2022
3.	Mrs. D. Shanmugakumari Assistant Professor of Information Technology Staff in-charge, Discipline Committee	Coordinator	<i>D. Shanmugakumari</i> 10/01/2022
4.	Dr. G. Athirshtakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member	<i>G. Athirshtakumari</i> 10.1.2022
5.	Dr. J. Rani Head & Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member	<i>J. Rani</i> 10/1/2022
6.	Dr. G. Karthigai Lakshmi Controller of Examinations	Member	<i>G. Karthigai Lakshmi</i> 10.1.22
7.	Dr. M. Geetha Head & Associate Professor of History Dean, Student Endeavours	Member	<i>M. Geetha</i> 10.01.2022
8.	Dr. R. Barani IQAC Coordinator	Member	<i>R. Barani</i> 10/1/2022

*P. Thenrathi*  
*P. Thenrathi*  
Coordinators

*S.M. Meena Rani*  
PRINCIPAL