



V.V.VANNIAPERUMAL COLLEGE FOR WOMEN

(Belonging to Virudhunagar Hindu Nadars)

An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai

Re-accredited with 'A' Grade (3rd Cycle) by NAAC

VIRUDHUNAGAR



Integrity Monitoring Committee

Composition and Proceedings

2018 - 2019



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INTEGRITY MONITORING COMMITTEE

Composition and its Functions

The Institution has a prescribed Code of Conduct Principles which are provided in the College Handbook and the College Website. The Integrity Monitoring Committee is responsible for monitoring the strict adherence to the Code of Conduct Principles.

The Discipline Committee, functioning as a part of the Integrity Monitoring Committee assists in implementing the Code of Conduct Principles among the students. In case of any violation, necessary actions are taken through the Enquiry Committee of the Institution.

The Teachers' adherence to the Code of Conduct Principles and their performance in teaching and evaluation are monitored through the respective Heads of the Departments. Observance of the Code of Conduct Principles by the Non-Teaching Faculty is monitored through the Office Superintendent. If any discrepancy arises, the Integrity Monitoring Committee resolves the issue in consultation with the Management.

Whenever there is a need for a change in the rules and regulations, the Integrity Monitoring Committee takes steps for making amendments in the Code of Conduct Principles, with the consent of the higher authorities. The Integrity Monitoring Committee meets once in every semester to discuss the matters related to the Code of Conduct Principles.

The Integrity Monitoring Committee comprises a Chairperson, 2 Coordinators and 3 Members.

- ★ Principal – Chairperson
- ★ 2 Senior faculty from Discipline Committee – Coordinators
- ★ 2 Faculty from Enquiry Committee - Member
- ★ Dean, Student Endeavours - Member



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Integrity Monitoring Committee

2018 - 2019

The Integrity Monitoring Committee is re-constituted for the academic year 2018 - 2019 by the following members to monitor the students' adherence to the code of conduct.

S. No.	Name of the Faculty	Designation
1.	Dr. S.M. Meena Rani Principal	Chairperson
2.	Dr. P. Geetha Assistant Professor of Mathematics Staff in-charge, Discipline Committee	Coordinator
3.	Dr. C. Nagajothi Assistant Professor of Tamil Staff in-charge, Discipline Committee	Coordinator
4.	Dr. G. Athirshtakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member
5.	Dr. M. Tamilselvi Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member
6.	Dr. S. Cinthana Dean, Student Endeavours	Member

S.M. Meena Rani

Principal



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Date: 19.06.2018

NOTICE OF THE MEETING

The Integrity Monitoring Committee has decided to organize a meeting on
22.06.2018

Venue : Principal's Cabin
Time : 3.30 p.m.

The members of the Committee are expected to attend the meeting.

P. Geetha
C. Nagajothi

Co ordinators
(Dr. P. Geetha)
(Dr. C. Nagajothi)

J. M. Meena Rani

PRINCIPAL
(Dr. S.M. Meena Rani)

Copy to:

Integrity Monitoring Committee Members:

Name of the Faculty	Designation	Signature
Dr. G. Athirshatakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member	<i>G. Athirshatakumari</i>
Dr. M. Tamilselvi Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member	<i>M. Tamilselvi</i>
Dr. S. Cinthana Dean, Student Endeavours	Member	<i>S. Cinthana</i>

Agenda

Subject Matter 1:

Rules regarding the attendance of the students

Subject Matter 2:

Rules regarding the application for leave

Subject Matter 3:

Enforce total prohibition of cell phone within the college campus.



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The Integrity Monitoring Committee meeting was held on 22.06.2018 in Principal's Cabin at 3.30 p.m.

Integrity Monitoring Committee Members:

Name of the Faculty	Designation
Dr. S.M. Meena Rani Principal	Chairperson
Dr. P. Geetha Assistant Professor of Mathematics Staff in-charge, Discipline Committee	Coordinator
Dr. C. Nagajothi Assistant Professor of Tamil Staff in-charge, Discipline Committee	Coordinator
Dr. G. Athirshtakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member
Dr. M. Tamilselvi Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member
Dr. S. Cinthana Dean, Student Endeavours	Member

Agenda

Subject Matter 1:

Rules regarding the attendance of the students

Subject Matter 2:

Rules regarding the application for leave.

Subject Matter 3:

Enforce total prohibition of cell phone within the college campus.

**PROCEEDINGS OF THE INTEGRITY MONITORING COMMITTEE
MEETING – 22.06.2018**

Subject Matter 1: Rules regarding the attendance of the students

Resolution 1:

- It is resolved to implement, the following rules for attendance.
- ✓ 85% & above attendance - permitted to appear for summative examination.
- ✓ 78% to 84% attendance - permitted to appear for the Summative Examinations by paying a fine of 500/.
- ✓ 66% to 77% attendance - special permission has to be sought from the Principal along with the submission of a medical certificate and paying a fine of Rs.1,000/.
- ✓ Less than 65% attendance restricted to appear for the Summative Examinations and should repeat the whole semester.

Subject Matter 2 : Rules regarding the application for leave

Resolution 2:

- It is resolved to implement, the following rules for leave.
- ✓ A leave letter in the proper format should be submitted on or before the day of leave.
- ✓ A fine of Rs.50 per day should be paid in case of non-submission of leave form; if not, the hall ticket for the ensuing Summative Examination shall be withheld.

Subject Matter 3 : Enforce total prohibition of cell phone within the college campus

Resolution 3:

- It is resolved that the students are strictly prohibited to bring and use cellphones in the college.
- If a student is found carrying a cell phone, it will be confiscated and handed over to the Principal. The Enquiry Committee will take action on those students who are found with either phones or simcard or any other electronic gadget.

Members Present

Name of the Faculty	Designation	Signature
Dr. S.M. Meena Rani Principal	Chairperson	<i>S.M. Meena Rani</i>
Dr. P. Geetha Assistant Professor of Mathematics Staff in-charge, Discipline Committee	Coordinator	<i>P. Geetha</i> 22/6/2018
Dr. C. Nagajothi Assistant Professor of Tamil Staff in-charge, Discipline Committee	Coordinator	<i>C. Nagajothi</i> 22.06.2018
Dr. G. Athirshatakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member	<i>G. Athirshatakumari</i> 22.6.2018
Dr. M. Tamilselvi Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member	<i>M. Tamilselvi</i> 22/6/18
Dr. S. Cinthana Dean, Student Endeavours	Member	<i>S. Cinthana</i> 22/06/2018

P. Geetha
C. Nagajothi
Coordinators

S.M. Meena Rani
PRINCIPAL



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Date: 06.12.2018


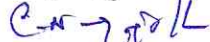
NOTICE OF THE MEETING

The Integrity Monitoring Committee has decided to organize a meeting on 10.12.2018.

Venue : Principal's Cabin

Time : 12.30 pm

The members of the Committee are expected to attend the meeting.

Co ordinators

(Dr. P. Geetha)

(Dr. C. Nagajothi)

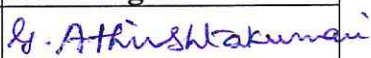




PRINCIPAL

(Dr. S.M. Meena Rani)

Enclosure:

Integrity Monitoring Committee Members

Name of the Faculty	Designation	Signature
Dr. G. Athirshatakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member	
Dr. M. Tamilselvi Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member	
Dr. S. Cinthana Dean, Student Endeavours	Member	

Agenda

Subject Matter 1:

Malpractice in the Internal Test

Subject Matter 2:

Regulation of discipline among the students in general/ special meetings

Subject Matter 3:

Rules regarding ID card



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The Integrity Monitoring Committee meeting was held on 10.12.2018 in Principal's Cabin at 3.30 p.m.

Integrity Monitoring Committee Members:

Name of the Faculty	Designation
Dr. S.M. Meena Rani Principal	Chairperson
Dr. P. Geetha Assistant Professor of Mathematics Staff in-charge, Discipline Committee	Coordinator
Dr. C. Nagajothi Assistant Professor of Tamil Staff in-charge, Discipline Committee	Coordinator
Dr. G. Athirshtakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member
Dr. M. Tamilselvi Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member
Dr. S. Cinthana Dean, Student Endeavours	Member

Agenda

Subject Matter 1:

Malpractice in the Internal Test

Subject Matter 2:

Regulation of discipline among the students in general/ special meetings

Subject Matter 3:

Rules regarding ID card

**PROCEEDINGS OF THE INTEGRITY MONITORING COMMITTEE
MEETING – 10.12.2018**

Subject Matter 1: Malpractice in the Internal Test

- Resolution 1**
- It is resolved to give zero mark to those who have copied in the Internal Test.


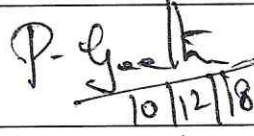
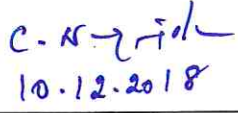
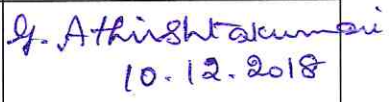
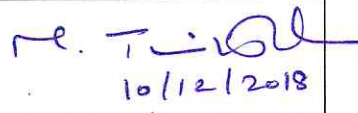
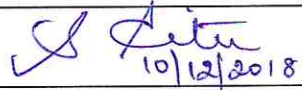
Subject Matter 2 : Regulation of discipline among the students in general/ special meetings

- Resolution 2:**
- It is resolved that the students should strictly maintain discipline and silence in general/ special meetings. In such cases the Discipline Committee is responsible to monitor and ensure silence during the meeting. If any student is found to misbehave, the Committee will collect her ID card and take additional disciplinary measures on her.

Subject Matter 3 : Rules regarding ID card

- Resolution 3:**
- Wearing ID card is mandatory for all students while they are in the campus. If any student is found without her ID card, disciplinary action will be taken against her by the Discipline Committee.

Members Present

Name of the Faculty	Designation	Signature
Dr. S.M. Meena Rani Principal	Chairperson	
Dr. P. Geetha Assistant Professor of Mathematics Staff in-charge, Discipline Committee	Coordinator	 10/12/18
Dr. C. Nagajothi Assistant Professor of Tamil Staff in-charge, Discipline Committee	Coordinator	 10.12.2018
Dr. G. Athirshatakumari Head & Associate Professor of English Staff in-charge, Enquiry Committee	Member	 10.12.2018
Dr. M. Tamilselvi Associate Professor of Zoology Staff in-charge, Enquiry Committee	Member	 10/12/2018
Dr. S. Cinthana Dean, Student Endeavours	Member	 10/12/2018



Coordinators


PRINCIPAL