



# V.V.VANNIAPERUMAL COLLEGE FOR WOMEN

(Belonging to Virudhunagar Hindu Nadars)  
An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai  
Re-accredited with 'A' Grade (3<sup>rd</sup> Cycle) by NAAC  
VIRUDHUNAGAR

Quality Education with Wisdom and Values



## INTERNAL QUALITY ASSURANCE CELL



Date: 23.08.2023

### Notice of the Meeting

The Internal Quality Assurance Cell convenes a Meeting on 30.08.2023 at 02.30 p.m. at the IQAC Office to discuss the matters in the Agenda.

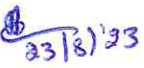



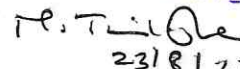
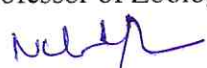
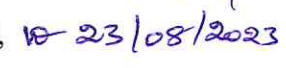


We solicit you to attend the meeting and offer your valuable suggestions.

  
IQAC Coordinator

  
PRINCIPAL

Encl: Agenda

Copy To:

| Designation                          | Name of the Member  |
|--------------------------------------|---|
| Coordinator, NAAC Steering Committee | : Dr. R. Barani, Associate Professor of Computer Science  23/8/23          |
| Criterion Heads                      | : Dr. M. Ponnien Selvi, Head & Associate Professor of Commerce  23/8/2023  |
|                                      | : Dr. A. Azhagu Parvathi, Head & Associate Professor of Physics  23.8.2023 |
|                                      | : Dr. D. Vijayarani, Head & Associate Professor of Home Science  23/8/23   |
|                                      | : Dr. M. Tamil Selvi, Associate Professor of Zoology  23/8/23              |
|                                      | : Dr. P. Clara Jeyaseeli, Librarian  23/8/23                               |
| Senior Faculty Members, IQAC         | : Dr. V. Navaneethamani,  23/08/2023  |
|                                      | Assistant Professor of English  |
|                                      | Dr. I. Rathinamala,  23/8/2023   |
|                                      | Assistant Professor of Physics  |
|                                      | Tmt. S. Veni,  23/8/23   |
|                                      | Assistant Professor of Computer Science   |

## **AGENDA**

Date : 30.08.2023  
Time : 02.30 p.m.  
Venue : IQAC Office

### **Subjects to be discussed:**

- Subject 1: Discussion about the conduct of Mock Student Satisfaction Survey
- Subject 2 : Deliberation on the submission of NAAC Self Study Report
- Subject 3: To discuss about filling the vacancy of IQAC student Representative



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## INTERNAL QUALITY ASSURANCE CELL

### Proceedings of the Meeting

The meeting regarding conduct of Mock Student Satisfaction Survey, submission of NAAC Self Study Report and filling the vacancy of IQAC student Representative was held on 30.08.2023 at 02.00 p.m. at the IQAC Office. The proceedings of the meeting are as follows.

#### Members:

| Designation                          | Name of the Member  |
|--------------------------------------|---|
| Chair Person, IQAC                   | : Dr. S.M. Meena Rani, Principal  |
| Co-Chairman, NAAC Steering Committee |   |
| Coordinator, NAAC Steering Committee | : Dr. R. Barani, Associate Professor of Computer Science  |
| Coordinator, IQAC                    | : Dr. S. Cinthana, Associate Professor of English   |
| Criterion Heads                      | : Dr. M. Ponnien Selvi, Head & Associate Professor of Commerce<br>Dr. A. Azhagu Parvathi, Head & Associate Professor of Physics<br>Dr. D. Vijayarani, Head & Associate Professor of Home Science<br>Dr. M. Tamil Selvi, Associate Professor of Zoology<br>Dr. P. Clara Jeyaseeli, Librarian |
| Senior Faculty Members, IQAC         | : Dr. V. Navaneethamani, Assistant Professor of English<br>Dr. I. Rathinamala, Assistant Professor of Physics<br>Tmt. S. Veni, Assistant Professor of Computer Science  |



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## **INTERNAL QUALITY ASSURANCE CELL**

Date: 30.08.2023

### **Minutes of the Meeting**

Dr. S. Cinthana, IQAC Coordinator, Associate Professor of English welcomed the members of the meeting.

#### **Subject Matter 1:**

Discussion about the conduct of Mock Student Satisfaction Survey

#### **Resolution 1:**

It was resolved to hold a meeting for all the staff-in-charge of Student Satisfaction Survey

#### **Subject Matter 2:**

Deliberation on the submission of NAAC Self Study Report

#### **Resolution 2:**

It was decided to fix an auspicious day for the submission of NAAC Self Study Report

#### **Subject Matter 3:**

To discuss about filling the vacancy of IQAC student Representative

#### **Resolution 3:**

As the sitting Student Representative Ms.Durga Devi, I M.Com. had discontinued her studies, it was resolved to nominate another Student to represent the student community in the IQAC Executive Committee.



**Members Present:**

| Designation   |   | Name of the Member   | Signature                              |
|---|---|--|--|
| Chair Person, IQAC<br>Co-Chairman, NAAC<br>Steering Committee |   | Dr. S.M. Meena Rani, Principal                                   | <i>S.M. Meena Rani</i><br>30.8.23      |
| Coordinator, NAAC<br>Steering Committee                       | : | Dr. R. Barani,<br>Associate Professor of Computer Science        | <i>R. Barani</i><br>30/8/23            |
| Coordinator, IQAC   | : | Dr. S. Cinthana,<br>Associate Professor of English               | <i>S. Cinthana</i><br>30/08/2023       |
| Criterion Heads   | : | Dr. M. Ponnien Selvi,<br>Head & Associate Professor of Commerce  | <i>M. Ponnien Selvi</i><br>30/08/2023  |
|   | : | Dr. A. Azhagu Parvathi,<br>Head & Associate Professor of Physics | <i>A. Azhagu Parvathi</i><br>30.8.2023 |
|   | : | Dr. D. Vijayarani,<br>Head & Associate Professor of Home Science | <i>D. Vijayarani</i><br>30/8/23        |
|   | : | Dr. M. Tamil Selvi,<br>Associate Professor of Zoology            | <i>M. Tamil Selvi</i><br>30.8.23       |
|   | : | Dr. P. Clara Jeyaseeli,<br>Librarian                             | <i>P. Clara Jeyaseeli</i>              |
| Senior Faculty Members,<br>IQAC                               | : | Dr. V. Navaneethamani,<br>Assistant Professor of English         | <i>V. Navaneethamani</i><br>30/08/2023 |
|   |   | Dr. I. Rathinamala,<br>Assistant Professor of Physics            | <i>I. Rathinamala</i><br>30/8/2023     |
|   |   | Tmt. S. Veni,<br>Assistant Professor of Computer Science         | <i>S. Veni</i><br>30/8/23              |

*S. Cinthana*  
31/08/2023  
IQAC Coordinator

*S.M. Meena Rani*  
PRINCIPAL



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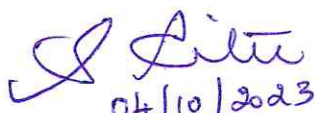
### INTERNAL QUALITY ASSURANCE CELL



#### Action Taken Report

To execute the resolutions passed in the IQAC meeting held on 30.08.2023, the following actions were taken.

| Resolution   | Action Taken  |
|--|---|
| <b>Resolution 1:</b><br>It was resolved to hold a meeting for the staff-in-charge of Student Satisfaction Survey for II UG, III UG, I PG and II PG                                       | Meetings for the staff-in-charge of Mock Student Satisfaction Survey for II UG, III UG, I PG and II PG were conducted on 02.09.2023 and 21.09.2023. |
| <b>Resolution 2:</b><br>It was decided to fix an auspicious day for the submission of NAAC Self Study Report   | NAAC Self Study Report was submitted on 29.09.2023.   |
| <b>Resolution 3:</b><br>As the existing IQAC Student Representative Ms. Durga Devi, I M.Com. discontinued her studies, it was resolved to appoint a new Student Representative for IQAC. | Ms.G. Viji, I M.A English was appointed the new Student Representative for IQAC.  |

  
04/10/2023  
IQAC Coordinator

  
PRINCIPAL