



V.V.VANNIAPERUMAL COLLEGE FOR WOMEN
(Belonging to Virudhunagar Hindu Nadars)
An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai
Re-accredited with 'A' Grade (3rd Cycle) by NAAC
VIRUDHUNAGAR
Quality Education with Wisdom and Values



INTERNAL QUALITY ASSURANCE CELL



Date: 19.06.2023

Notice of the Meeting

The Internal Quality Assurance Cell convenes a Meeting on 21.06.2023 at 02.00 p.m. at the IQAC Office to discuss the matters in the Agenda.

We solicit you to attend the meeting and offer your valuable suggestions.

S. S. S. S.
19/06/2023
IQAC Coordinator

D. R. R. R. R.
PRINCIPAL 19.6.23

Encl: Agenda

Copy To:

Member from Management, IQAC
Chairman, NAAC Steering
Committee
Coordinator,
NAAC Steering Committee

Members,
NAAC Steering Committee

Criterion Heads

Controller of Examination

- : Thiru. P.C.S. Govindarajaperumal, B.A., Secretary *19/6*
- : Dr. R. Barani, Associate Professor of Computer Science *19/6/23*
- : Dr. V. Natchathira Selvakumari, Associate Professor of History *19/6/23*
- : Dr. R. Gloria Jemmi Christobel, Assistant Professor of Biochemistry *20/6/23*
- : Dr. J. Kaveri, Assistant Professor of Tamil *20/6/23*
- : Dr. T. Ganga Parameswari, Associate Professor of English *19/6/202*
- : Dr. P. Getchial Pon Packiavathi, Assistant Professor of Mathematics *20/6/23*
- : Dr. A. Anitha Raj, Assistant Professor of English *20/6/23*
- : Dr. M. Ponnien Selvi, Head & Associate Professor of Commerce *20/6/23*
- : Dr. A. Azhagu Parvathi, Head & Associate Professor of Physics *20.6.20*
- : Dr. D. Vijayarani, Head & Associate Professor of Home Science *20/6/23*
- : Dr. M. Tamilselvi, Associate Professor of Zoology *20/6/23*
- : Dr. P. Clara Jeyaseeli, Librarian *20/6/23*
- : Dr. G. Karthigai Lakshmi, Head & Associate Professor of Computer Science *20/6/23*

Dean Arts : Dr. S. Sharmelee *20.06.2023*
Assistant Professor of English
Dean Student Endeavours : Dr. B. Karunai selvi *20.06.2023*
Head & Associate Professor of Botany
Senior Faculty Member, IQAC : Dr. V. Navaneethamani, *20.06.23*
Associate Professor of English

AGENDA

Date : 21.06.2023
Time : 02.00 p.m.
Venue : IQAC Office

Subjects to be discussed:

- Subject 1: To make use of the newly installed VVVC EduTech Studio
- Subject 2 : Finding an alternative for the existing system of online attendance for student
- Subject 3 : Deliberating on the ways to prepare the campus for NAAC Peer Team Visit



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Proceedings of the Meeting

The meeting regarding VVVC EduTech Studio, online attendance and campus preparation was held on 21.06.2023 at 02.00 p.m. at the IQAC Office. The proceedings of the meeting are as follows.

Members:

Designation	Name of the Member
Chair Person, IQAC	: Dr. S.M. Meena Rani, Principal
Co-Chairman,	
NAAC Steering Committee	
Member from Management, IQAC	: Thiru. P.C.S. Govindarajaperumal, B.A., Secretary
Chairman, NAAC Steering Committee	
Coordinator,	: Dr. R. Barani, Associate Professor of Computer Science
NAAC Steering Committee	
Coordinator, IQAC	: Dr. S. Cinthana, Associate Professor of English
Members,	: Dr. V. Natchathira Selvakumari, Associate Professor of History
NAAC Steering Committee	: Dr. R. Gloria Jemmi Christobel, Assistant Professor of Biochemistry
	: Dr. J. Kaveri, Assistant Professor of Tamil
	: Dr. T. Ganga Parameswari, Associate Professor of English
	: Dr. P. Getchial Pon Packiavathi, Assistant Professor of Mathematics
	: Dr. A. Anitha Raj, Assistant Professor of English
Criterion Heads	: Dr. M. Ponnien Selvi, Head & Associate Professor of Commerce
	: Dr. A. Azhagu Parvathi, Head & Associate Professor of Physics
	: Dr. D. Vijayarani, Head & Associate Professor of Home Science
	: Dr. M. Tamilselvi, Associate Professor of Zoology
	: Dr. P. Clara Jeyaseeli, Librarian
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Date: 21.06.2023

Minutes of the Meeting

Dr. S. Cinthana, IQAC Coordinator, Associate Professor of English welcomed the members of the meeting.

Subject Matter: 1

To make use of the newly installed VVVC EduTech Studio

Resolution 1:

It was resolved to encourage the faculty members to utilize the VVVC EduTech Studio for creating e-content materials relevant to the Courses prescribed for the students.

Subject Matter: 2

Finding an alternative for the existing system of online attendance for students

Resolution 2:

It was resolved to opt for a software with more functions to mark the daily attendance of the students.

Subject 3:

Deliberating on the ways to prepare the campus for NAAC Peer Team Visit

Resolution 3:

It was resolved to renovate the campus and make it ready for NAAC Peer Team Visit.

Members Present

Designation	Name of the Member	Signature
Chair Person, IQAC Co-Chairman, NAAC Steering Committee	: Dr. S.M. Meena Rani, Principal	S.M. Meena Rani 21-6-23
Member from Management, IQAC Chairman, NAAC Steering Committee	: Thiru. P.C.S. Govindarajaperumal, B.A., Secretary	S.L. 21/6
Coordinator, NAAC Steering Committee	: Dr. R. Barani, Associate Professor of Computer Science	R. Barani 21/6/23
Coordinator, IQAC	: Dr. S. Cinthana, Associate Professor of English	S. Cinthana 21/6/23
Members, NAAC Steering Committee	: Dr. V. Natchathira Selvakumari, Associate Professor of History	V. Natchathira Selvakumari 21/6/2023
	: Dr. R. Gloria Jemmi Christobel, Assistant Professor of Biochemistry	R. Gloria Jemmi Christobel 21/6/2023
	: Dr. J. Kaveri, Assistant Professor of Tamil	J. Kaveri 21/6/23
	: Dr. T. Ganga Parameswari, Associate Professor of English	T. Ganga Parameswari 21/6/23
	: Dr. P. Getchial Pon Packiavathi, Assistant Professor of Mathematics	P. Getchial Pon Packiavathi 21/6/2023
	: Dr. A. Anitha Raj, Assistant Professor of English	A. Anitha Raj 21/6/2023
Criterion Heads	: Dr. M. Ponnien Selvi, Head & Associate Professor of Commerce	M. Ponnien Selvi 21/6/2023
	: Dr. A. Azhagu Parvathi, Head & Associate Professor of Physics	A. Azhagu Parvathi 21-6-2023
	: Dr. D. Vijayarani, Head & Associate Professor of Home Science	D. Vijayarani 21/6/23
	: Dr. M. Tamilselvi, Associate Professor of Zoology	M. Tamilselvi 21/6/2023
	: Dr. P. Clara Jeyaseeli, Librarian	P. Clara Jeyaseeli 21/6/23
Controller of Examination	: Dr. G. Karthigai Lakshmi, Head & Associate Professor of Computer Science	G. Karthigai Lakshmi 21.6.2023
Dean Arts	: Dr. S. Sharmelee Assistant Professor of English	S. Sharmelee 21-06-2023
Dean Student Endeavours	: Dr. B. Karunai selvi Head & Associate Professor of Botany	B. Karunai selvi 21.06.23.
Senior Faculty Member, IQAC	: Dr. V. Navaneethamani, Associate Professor of English	V. Navaneethamani 21/06/2023

S. Cinthana
22/06/2023
IQAC Coordinator

S.M. Meena Rani
22.6.23
PRINCIPAL



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Action Taken Report

To execute the resolutions passed in the IQAC meeting held on 21.06.2023, the following actions were taken.

Resolution	Action Taken
Resolution 1: It was resolved to encourage the faculty members to create e-content relevant to the courses prescribed for the students.	A schedule was prepared by the E-content Development Cell and sent to the teachers for recording their video lectures at VVVC EduTech Studio from 23.06.2023.
Resolution 2: It was resolved to opt for a software with more functions to mark the daily attendance of the students.	An orientation was given to the teachers on 28.06.2023 to initiate a new application for marking attendance through Winways Technologies.
Resolution 3: It was resolved to renovate the campus and make it ready for NAAC Peer Team visit.	New signages and sign boards were fixed. The flex boards containing the Vision and Mission of the Departments, PEOs & POs of the Programmes were renewed.

S. Aithya
01/07/2023
IQAC Coordinator

S. M. Thameera Rani
1.7.23
PRINCIPAL