



**V.V.VANNIAPERUMAL COLLEGE FOR WOMEN**  
(Belonging to Virudhunagar Hindu Nadars )  
An Autonomous Institution Affiliated to Madurai Kamaraj University  
Re-accredited with 'A' Grade (3<sup>rd</sup> cycle) by NAAC  
Virudhunagar



**INTERNAL QUALITY ASSURANCE CELL**



Date: 16.08.2022

**Notice of the Meeting**

It is our pleasure to inform you that a meeting will be held on 20.08.2022 in the IQAC office at 2.30p.m. to discuss about the scheduling of Value Added Courses / Project / Internship / Field Projects and the introduction of Certificate Courses. The brief agenda of the meeting is enclosed. Kindly make arrangements to attend the meeting and provide your valuable suggestions.

*S. Cinthana*  
16/08/2022  
**IQAC Coordinator**

Dr. S. Cinthana

*S.M. Meena Rani*  
16.8.22  
**PRINCIPAL**

Dr. S.M. Meena Rani

**Encl: Agenda**

**Copy to:**

1. Dr. G. Karthigai Lakshmi *l*  
Controller of Examinations, Head & Associate Professor of Computer Science
2. Dr. S. Sharmelee *l*  
Dean Arts, Assistant Professor of English
3. Dr. A. Azhagu Parvathi *l*  
Dean Science, Head & Associate Professor of Physics
4. Dr. M. Tamilselvi *l*  
Dean Research, Associate Professor of Zoology
5. Dr. M. Geetha  
Dean Student Endeavours, Head & Associate Professor of History *MS*
6. Dr. V. Navaneethamani *l*  
Senior Teacher Member of IQAC, Assistant Professor of English
7. Dr. I. Rathinamala *l*  
Senior Teacher Member of IQAC, Assistant Professor of Physics

## MEETING AGENDA

Date : 20.08.2022

Time : 2.30 p.m.

### Subjects to be discussed:

Subject 1	Discussion about the scheduling of Value Added Course / Project / Internship / Field Project
Subject 2	Discussion about the introduction of new Certificate Courses
Subject 3	Discussion on the recommendations of the External Experts offered during the Academic and Administrative Audit held on 16.08.2022 & 17.08.2022.



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**Proceedings of the Meeting**

The meeting regarding discussion about the scheduling of Value Added Course / Project / Internship / Field Project, the introduction of Certificate Courses and recommendations of the External Experts in Academic and Administrative Audit was held on 20.08.2022 in the IQAC office at 02.30 p.m. The proceedings of the meeting are as follows.

**Members:**

Chair Person	:	Dr. S.M. Meena Rani Principal, V.V.Vanniaperumal College for Women, Virudhunagar
IQAC Coordinator	:	Dr. S. Cinthana Assistant Professor of English
Controller of Examinations	:	Dr. G. Karthigai Lakshmi Head & Associate Professor of Computer Science
Dean Arts	:	Dr. S. Sharmelee Assistant Professor of English
Dean Science	:	Dr. A. Azhagu Parvathi Head & Associate Professor of Physics
Dean Research	:	Dr. M. Tamilselvi Associate Professor of Zoology
Dean Student Endeavours	:	Dr. M. Geetha Head & Associate Professor of History
Senior Teacher Members IQAC	:	Dr. V. Navaneethamani Assistant Professor of English Dr. I. Rathinamala Assistant Professor of Physics

The Agenda for the meeting was as follows:

**Subject Matter: 1**

Discussion about the scheduling of Value Added Course / Project / Internship / Field Project.

**Subject Matter: 2**

Discussion about the introduction of Certificate Courses.

**Subject Matter: 3**

Discussion on the recommendations of the External Experts offered during the Academic and Administrative Audit held on 16.08.2022 & 17.08.2022.

## **Minutes of the Meeting**

Dr. S. Cinthana, IQAC Coordinator, Assistant Professor of English welcomed the members of the meeting.

### **Subject Matter: 1**

Discussion about the scheduling of Value Added Course / Project / Internship / Field Project

### **Resolution 1:**

It was resolved to schedule the conduct of Value Added Course / Project / Internship / Field Project with a view to make the students complete atleast one Value Added Course / Project / Internship / Field Project before the completion of the UG or PG Degree programme. The Departments shall offer new Value Added Courses both at UG and PG level in addition to the existing courses.

### **Subject Matter 2:**

Discussion about the introduction of new Certificate Courses.

### **Resolution 2:**

In order to widen the career prospects of students, it was resolved to include two more certificate courses.

### **Subject Matter: 3**

Discussion on the recommendations of the External Experts offered during the Academic and Administrative Audit held on 16.08.2022 & 17.08.2022.

### **Resolution 3:**

It was resolved to take further action on the following recommendation of External Experts offered during the Academic and Administrative Audit.

- Centralised Student Database is proposed to facilitate extraction of student details.

