



# V.V.VANNIAPERUMAL COLLEGE FOR WOMEN

(An Autonomous Institution Affiliated to Madurai Kamaraj University)

Virudhunagar - 626001

(Re - Accredited with 'A' Grade (3<sup>rd</sup> cycle) by NAAC)



## Internal Quality Assurance Cell

Date: 14.08.2020

### Notice of the Meeting

It is our pleasure to inform you that a virtual meeting to discuss the conduct of Student Induction Programme is scheduled to be held on 18.08.2020. We request you to use the below link to join the Google meet at 3.30 p.m. <https://meet.google.com/rzc-gcpi-ebd>. The brief agenda of the meeting is enclosed. Kindly make arrangements to attend the meeting and provide your valuable suggestions for the betterment of the conduct of Student Induction Programme.

*R. Barani* 14/8/2020  
**IQAC Coordinator**

Dr. R. Barani

*S.M. Meena Rani* 14.8.20  
**PRINCIPAL**

Dr. S.M. Meena Rani

### Encl: Agenda

#### Members:

Chair Person	: Dr. (Tmt.) S.M. Meena Rani, M.Sc., M.Phil., PGDCA., Ph.D., Principal, V.V.Vanniaperumal College for Women, Virudhunagar
IQAC Co-ordinator	: Dr. (Tmt.) R. Barani, M.C.A., M.B.A., M.Phil., Ph.D., Associate Professor, Department of Computer Science
Head of the Department	: Tmt. G.Athrishtakumari, M.A., M.Phil., Head & Associate Professor of English <i>14.8.2020</i>
Faculty Members in-charge	: Dr.(Tmty).M.C. Maheswari, M.Sc., M.Phil., Ph.D., Associate Professor of Mathematics <i>14.08.2020</i>
Faculty Members in-charge	: Dr. (Tmty). V. Navaneethamani, M.A., B.Ed., M.Phil., Ph.D., Assistant Professor of English <i>V. Navaneethamani 14.08.2020</i>
Faculty Members in-charge	: Dr.(Tmty).S. Anitha, M.A., M.Phil., Ph.D., Assistant Professor of English <i>Anitha 14.08.2020</i>
Faculty Members in-charge	: Dr.(Tmty).V. Natchathira Selvakumari, M.A., M.Phil., PGDCA., Ph.D., Assistant Professor of History <i>14.8.2020</i>
Faculty Members in-charge	: Tmt. K. Kasthuri, M.Sc., M.Phil., M.Tech., Assistant Professor of Information Technology <i>K. Kasthuri 14/8/2020</i>

Faculty Members in-charge	: Tmt. P. Amirtha Yogam, M.A., M.Phil., PA - 14.08.2020 Assistant Professor of English
Faculty Members in-charge	: Dr.(Tmt.) K. Malarvizhi, M.A., M.Phil., Ph.D., K. Malarvizhi Assistant Professor of English 14/8/20
Senior Administrative Officer	: Dr. (Tmt.) B. Nandhini, M.Com.,M.Phil.,PGDCA.,Ph.D.,M.B.A., B. Nandhini Assistant Professor of Commerce 14.8.20 Dr. (Tmt.) S. Sharmelee, M.A.,M.Phil.,Ph.D., 14.08.20 Assistant Professor of English Dr. (Tmt.) R. Hepzi Pramila Devamani, M.Sc., M.Phil.,Ph.D.,PGDCA., Assistant Professor of Physics R. Hepzi Pramila Devamani 14.8.2020

### MEETING AGENDA

#### Subjects to be discussed:

Subject 1	To discuss about the conduct of Students Induction Programme
Subject 2	To deliberate on the creation of Institutional Mail ID for the first year students
Subject 3	To discuss about the mode of conveying the relevant information regarding the conduct of Students Induction Programme to the first year students



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### Internal Quality Assurance Cell

#### Proceedings of the IQAC Meeting – Student Induction Programme

A virtual Meeting was held on 18.08.2020 at 3.30 p.m. to discuss about the conduct of Student Induction Programme. The proceedings of the meeting are as follows:

#### Members:

Chair Person	: Dr. (Tmty.) S.M. Meena Rani, M.Sc., M.Phil., PGDCA., Ph.D., Principal, V.V.Vanniaperumal College for Women, Virudhunagar
IQAC Co-ordinator	: Dr. (Tmty) R. Barani, M.C.A., M.B.A., M.Phil., Ph.D., Associate Professor, Department of Computer Science
Head of the Department	: Tmty. G.Athrishtakumari, M.A., M.Phil., Head & Associate Professor of English
Faculty Members in-charge	: Dr.(Tmty).M.C. Maheswari, M.Sc., M.Phil., Ph.D., Associate Professor of Mathematics
Faculty Members in-charge	: Dr. (Tmty). V. Navaneethamani, M.A., B.Ed., M.Phil., Ph.D., Assistant Professor of English
Faculty Members in-charge	: Dr.(Tmty).S. Anitha, M.A., M.Phil., Ph.D., Assistant Professor of English
Faculty Members in-charge	: Dr.(Tmty).V. Natchathira Selvakumari, M.A., M.Phil., PGDCA., Ph.D., Assistant Professor of History
Faculty Members in-charge	: Tmty. K. Kasthuri, M.Sc., M.Phil., M.Tech., Assistant Professor of Information Technology
Faculty Members in-charge	: Tmty. P. Amirtha Yogam, M.A., M.Phil., Assistant Professor of English
Faculty Members in-charge	: Dr.(Tmty). K. Malarvizhi, M.A., M.Phil., Ph.D., Assistant Professor of English
Senior Administrative Officers	: Dr. (Tmty.) B. Nandhini, M.Com.,M.Phil.,PGDCA.,Ph.D.,M.B.A., Assistant Professor of Commerce(SF) Dr. (Tmty.) S. Sharmelee, M.A.,M.Phil.,Ph.D., Assistant Professor of English Dr. (Tmty.) R. Hepzi Pramila Devamani, M.Sc., M.Phil.,Ph.D.,PGDCA., Assistant Professor of Physics

The Agenda for the meeting was as follows:

**Subject Matter: 1**

To discuss about the conduct of Students Induction Programme

**Subject Matter: 2**

To deliberate on the creation of Institutional Mail ID for the first year students

**Subject Matter: 3**

To discuss about the mode of conveying the relevant information regarding the conduct of Students Induction Programme to the first year students

**Minutes of the Meeting**

Dr. (Tmty.) R. Barani, IQAC Co-ordinator, Associate Professor of Computer Science welcomed the members of the meeting.

**Subject Matter: 1**

To discuss about the conduct of Students Induction Programme

It was resolved to conduct the Student Induction Programme through youtube live stream from 25.08.2020 to 27.08.2020. It was decided that the Student Induction Programme could be organized with the help of the union cabinet members.

**Subject Matter: 2**

To deliberate on the creation of Institutional Mail ID for the first year students.

It was realized that the creation of Institutional mail id for the first year students was essential for enabling them to participate in the Student Induction Programme. It was resolved that IQAC would create the id for the first year students.

**Subject Matter: 3**

To discuss about the mode of conveying the relevant information regarding the conduct of Students Induction Programme to the first year students.

It was resolved that the class-in-charge of the first year students should take the responsibility of training the students to join the virtual meeting meant for the conduct of Students Induction Programme.

**Members Present:**

Chair Person	: Dr. (Tmty.) S.M. Meena Rani, M.Sc., M.Phil., PGDCA., Ph.D., Principal, V.V.Vanniaperumal College for Women, Virudhunagar	<i>S.M. Meena Rani</i> 18.8.20
IQAC Co-ordinator	: Dr. (Tmty) R. Barani, M.C.A., M.B.A., M.Phil., Ph.D., Associate Professor, Department of Computer Science	<i>R. Barani</i> 18/8/2020
Head of the Department	: Tmty. G.Athrishtakumari, M.A., M.Phil., Head & Associate Professor of English	<i>G. Athrishtakumari</i> 18.8.2020
Faculty Members in-charge	: Dr.(Tmty).M.C. Maheswari, M.Sc., M.Phil., Ph.D., Associate Professor of Mathematics	<i>M.C. Maheswari</i> 18.08.2020
Faculty Members in-charge	: Dr. (Tmty). V. Navaneethamani, M.A., B.Ed., M.Phil., Ph.D., Assistant Professor of English	<i>V. Navaneethamani</i> 18.08.2020
Faculty Members in-charge	: Dr.(Tmty).S. Anitha, M.A., M.Phil., Ph.D., Assistant Professor of English	<i>S. Anitha</i> 18.08.2020
Faculty Members in-charge	: Dr.(Tmty).V. Natchathira Selvakumari, M.A., M.Phil., PGDCA., Ph.D., Assistant Professor of History	<i>V. Natchathira Selvakumari</i> 18.08.2020
Faculty Members in-charge	: Tmty. K. Kasthuri, M.Sc., M.Phil., M.Tech., Assistant Professor of Information Technology	<i>K. Kasthuri</i> 18.08.2020
Faculty Members in-charge	: Tmty. P. Amirtha Yogam, M.A., M.Phil., Assistant Professor of English	<i>P. Amirtha Yogam</i> 18.08.2020
Faculty Members in-charge	: Dr.(Tmty). K. Malarvizhi, M.A., M.Phil., Ph.D., Assistant Professor of English	<i>K. Malarvizhi</i> 18/8/20
Senior Administrative Officers	: Dr. (Tmty.) B. Nandhini, M.Com.,M.Phil.,PGDCA.,Ph.D.,M.B.A., Assistant Professor of Commerce(SF) Dr. (Tmty.) S. Sharmelee, M.A.,M.Phil.,Ph.D., Assistant Professor of English Dr. (Tmty.) R. Hepzi Pramila Devamani, M.Sc., M.Phil.,Ph.D.,PGDCA., Assistant Professor of Physics	<i>B. Nandhini</i> 18.8.20. <i>S. Sharmelee</i> 18.08.20 <i>R. Hepzi Pramila Devamani</i> 18.8.20

*R. Barani*  
19/8/2020  
**IQAC Coordinator**

*S.M. Meena Rani*  
19.8.20  
**Principal**