

## Brochure



### **V.V. VANNIAPERUMAL COLLEGE FOR WOMEN**

*An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai*

*(Belonging to Virudhunagar Hindu Naders)*

*Re-accredited with 'A' Grade (3<sup>rd</sup> Cycle) by NAAC*

**VIRUDHUNAGAR - 626 001**



### **Internal Quality Assurance Cell**



organizes

### **A One Week Hands on Training Programme**

*21<sup>st</sup> February 2022 – 26<sup>th</sup> February 2022*

on

### **ACCOUNTING SOFTWARE FOR HIGHER EDUCATION INSTITUTIONS RUN BY TRUST**

**Venue: FIST Computer Lab**

**Trainers: Alumnae and Faculty, Department of Commerce**

## Programme Schedule

Date	Topics	Resource Person
<b>Day 1</b> 21.02.2022 2.30 p.m. - 4.30 p.m.	Fundamentals of Financial Accounting for Institutions not for Profit	<b>Dr. M. Ponnien Selvi</b> Associate Professor of Commerce (Aided) <b>Ms. S. Kothai</b> (Alumna) Senior EBS Consultant Ramini Street, Las Vegas, United States
<b>Day 2</b> 22.02.2022 2.30 p.m. - 4.30 p.m.	Creation – Company, Groups, Ledgers, Vouchers, Stock items and Stock groups	<b>Dr. P. Saritha</b> Assistant Professor of Commerce (Aided) <b>Mrs. K. Nandhini</b> (Alumna) Partner, Rama Printing Ink Works, Sattur Road, Sivakasi
<b>Day 3</b> 23.02.2022 2.30 p.m. - 4.30 p.m.	Input Verification	<b>Dr. B. Nandhini</b> Assistant Professor of Commerce (SF) <b>Ms. S. Kothai</b> Senior EBS Consultant Ramini Street, Las Vegas, United States
<b>Day 4</b> 24.02.2022 2.30 p.m. - 4.30 p.m.	Output Extraction	<b>Dr. A. Aruna Devi</b> Head & Assistant Professor of Commerce (PA) <b>Mrs. K. Nandhini</b> Partner, Rama Printing Ink Works, Sattur Road, Sivakasi
<b>Day 5</b> 25.02.2022 2.30 p.m. - 4.30 p.m.	Activating GST and TDS	<b>Dr. J. Premila</b> Assistant Professor of Commerce (SF) <b>Ms. S. Kothai</b> Senior EBS Consultant Ramini Street, Las Vegas, United States
<b>Day 6</b> 26.02.2022 2.30 p.m. - 3.30 p.m.	Assessment and Feedback	



## V.V.VANNIAPERUMAL COLLEGE FOR WOMEN

(Belonging to Virudhunagar Hindu Nadars)

An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai

Re-accredited with 'A' Grade (3<sup>rd</sup> Cycle) by NAAC

VIRUDHUNAGAR - 626 001



### A One-Week Hands on Training Programme

(21.02.2022 to 26.02.2022)

on

**Accounting Software for Higher Education Institutions Run by Trust**

### Circular



#### V.V.VANNIAPERUMAL COLLEGE FOR WOMEN

An Autonomous Institution Affiliated to Madurai Kamaraj University,  
Madurai

( Belonging to Virudhunagar Hindu Nadars )

Virudhunagar-626 001

Re-Accredited with 'A' Grade (3<sup>rd</sup> cycle) by NAAC



#### INTERNAL QUALITY ASSURANCE CELL



17.02.2022

#### CIRCULAR

The Internal Quality Assurance Cell of our college organizes a One-Week Hands on Training Programme for administrative support faculty from 21.02.2022 to 26.02.2022 (2.30 p.m. – 4.30 p.m.). The brochure and the list of participants are enclosed herewith.

Topic : Accounting Software for Higher Education  
Institutions Run by Trust  
Venue : FIST Computer Lab  
Trainers : Alumnae & Faculty, Department of Commerce

H. Mah  
L. Rathi  
Organizers

R. An  
IQAC Coordinator

S. K. Thirumala Rao  
Principal

# Report



**V.V.VANNIAPERUMAL COLLEGE FOR WOMEN**  
( Belonging to Virudhunagar Hindu Nadars )  
An Autonomous Institution Affiliated to Madurai Kamaraj University  
Re-accredited with 'A' Grade (3<sup>rd</sup> cycle) by NAAC  
Virudhunagar - 626 001



## **Report on one week Hands-on Training programme**

The Internal Quality Assurance Cell organized a one week Hands on Training Programme on **Accounting Software for Higher Education Institutions Run by Trust** for administrative support faculty from 21.2.2022 to 26.2.2022 during 2.30 p.m. to 4.30 p.m. at FIST Lab. The meeting started at 2.30 p.m. Dr.I.Rathinamala, Assistant Professor, Department of Physics welcomed the gathering.

### **Day 1: Fundamentals of Financial Accounting for Institutions not for profit**

The Resource person, Dr.M.Ponnien Selvi, Associate Professor of Commerce(Aided), V.V.Vanniaperumal College for Women, Virudhunagar explained the financial accounting concepts, Double entry and Money Measurement concepts. She also explained the Trading and Non-Trading organisations and its difference. Ms. S.Kothai, Senior EBS Consultant, Las Vegas, United States elaborated some points regarding practical aspect of Accounting Software "Tally Prime". The session came to an end by 4.30 p.m.

### **Day 2: Creation - Company, Groups, Ledgers, Vouchers, Stock items and Stock groups**

Dr. P.Saritha, Assistant Professor of Commerce (Aided), V.V.Vanniaperumal College for Women, Virudhunagar and Mrs. K. Nandhini (Alumna), Partner, Rama Printing Ink Works, Sivakasi gave a training to create Cost Centres, Company, Groups, Ledgers and prepare Vouchers.

### **Day 3: Input Verification**

Dr.B.Nandhini, Assistant Professor of Commerce (SF), V.V.Vanniaperumal College for Women, Virudhunagar gave training. A sample problem was given to the trainees to check their basic knowledge about Tally-Prime. Some specific adjustments were also taught.

### **Day 4: Output Extraction**

Dr. A.Aruna Devi, Head & Assistant Professor of Commerce (Professional Accounting), V.V.Vanniaperumal College for Women, Virudhunagar and Mrs. K. Nandhini (Alumna), Partner, Rama Printing Ink Works, Sivakasi gave training on setting GST details and tax deducted at source.

### Day 5: Activating GST and TDS

Dr. J. Premila, Assistant Professor of Commerce (SF), V.V.Vanniaperumal College for Women, Virudhunagar gave a training on how to activate the GST and Tax Deduction.

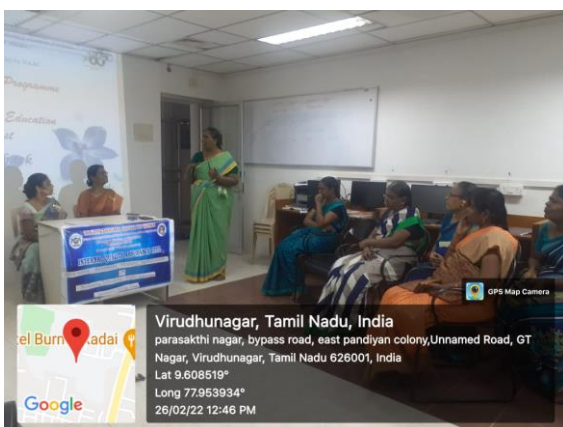
### Day 6: Assessment and Feedback

In day 6 the assessment test was conducted and also the feedback was collected from the participants. Finally, Tmt.P.Kalaiselvi, Assistant proposed the vote of thanks.

*P. Kalaiselvi*  
Staff-in-Charge

*R. Anand*  
IQAC Co-ordinator

## Photo Gallery



INTERNAL QUALITY ASSURANCE CELLA One-Week Hands on Training Programme

Date : 21.02.2022 - 26.02.2022 (2.30 pm - 4.30 pm)

Topic : Accounting Software for Higher Education  
Institutions Run by Trust

Venue : FIST Computer Lab.

Trainers : Alumni & Faculty, Department of Commerce.

1. Dr. M. Ponni Selvi

Associate Professor of Commerce (Aided)

2. Dr. A. Aruna Devi

Head & Assistant Professor of Commerce (PA)

3. Dr. B. Nandhini

Assistant Professor of Commerce (SF)

4. Dr. P. Saritha

Assistant Professor of Commerce (Aided)

5. Dr. J. Premila

Assistant Professor of Commerce (SF)

6. Ms. S. Kothai (Alumna)

Senior FBS consultant, Remini Street, Las Vegas,  
United States.

7. Mrs. K. Nandhini (Alumna)

Partner, Rama Printing Ink Works,  
Sattur Road, Sivakasi

S. No	Name of the Participants	Signature					
		21-2-2022	22-2-2022	23-2-2022	24-2-2022	25-2-2022	26-2-2022
1.	Mrs. S. Pruthi, B.Com.,						
2.	Mrs. P. Kalaiselvi						
3.	Mrs. P. Vasuki, DCP						
4.	Mrs. P. Kasiammal, B.Com.,						
5.	Selvi V. Marudurai, B.Com., B.LSc.						
6.	Mrs. G. Kanagavalli						
7.	Mrs. D. Mahalakshmi, B.A.,						
8.	Mrs. S. K. Kavitha, DCP, B.Com., M.L.Sc.						
9.	Mrs. N. Navamani						
10.	Mrs. R. Chitra						
11.	N. Maheswar, B.Sc.						
12.	S. Bhavan, M.Com.						

### Trainers Feedback:

Dr. M. Ponnien Selvi, Associate Professor Of Commerce (ADED)

I acknowledge the sincere efforts taken by the IQAC of our college for the digital skill development of administrative staff members. Their eagerness to learn, curiosity to understand the basics, mentality to interact, interest in completing exercises and expectation towards further training are highly admirable. I thank the organiser for having given me this opportunity to train the non-teaching members.

M. Ponnien Selvi

Dr. A. ARUNA DEVI, Head Assistant Professor of Commerce (PA)

Highly Co-operative and punctual participants. Very happy to share my Tally knowledge with Non-teaching staff members. Very good chance to learn more and more nuances in tally prime. Excellent experience.

A. Aruna Devi



**V.V.VANNIAPERUMAL COLLEGE FOR WOMEN**  
An Autonomous Institution Affiliated to Madurai Kamaraj University,  
Madurai  
( Belonging to Virudhunagar Hindu Nadars )  
Virudhunagar-626 001  
Re-Accredited with 'A' Grade (3<sup>rd</sup> cycle) by NAAC



A One-Week Hands on Training Programme  
(21.02.2022 to 26.02.2022)

on

**Accounting Software for Higher Education Institutions Run by Trust**

Organized by  
**INTERNAL QUALITY ASSURANCE CELL**

Trainer : Ms. S. Kothai  
Senior EBS Consultant  
Remini Street, Las Vegas  
United States

**Trainer Feedback**

It is good that all the non-teaching faculty members are eager to learn more and they are familiar with Accounting Software "Tally".

It will be good if they learn and apply all the Features of Tally, which will help them to enhance their quality of work.

Best wishes for their success.

S. Kothai.

Dr. B. NANDHINI, Assistant Professor of Commerce (SF)

It gives me an immense pleasure to share my knowledge with our non-teaching faculty members. It gives me the opportunity for me to learn more about Tally prime. The Non-teaching Faculty are highly active and motivated.

B. Nandhini

R. Anand  
IQAC Coordinator

S. M. Hema Rani  
Principal



**V.V.VANNIAPERUMAL COLLEGE FOR WOMEN**  
An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai  
( Belonging to Virudhunagar Hindu Nadars )  
Virudhunagar-626 001

Re-Accredited with 'A' Grade (3<sup>rd</sup> cycle) by NAAC

**INTERNAL QUALITY ASSURANCE CELL**



**A One Week Hands on Training Programme for  
Administrative Support Staff**

*21<sup>st</sup> February 2022 – 26<sup>th</sup> February 2022*

**ACCOUNTING SOFTWARE FOR HIGHER EDUCATION INSTITUTIONS  
RUN BY TRUST**

**Trainers: Alumnae and Faculty, Department of Commerce**

Marks Obtained by Trainees in Tests Conducted Before and after Training			
S.No.	Name	Before (21.02.2022) (50 Marks)	After (26.02.2022) (50 Marks)
1	S.Bhavani	33	37
2	P.Kasiammal	34	41
3	P.Vasuki	28	34
4	P.Kalaiselvi	32	42
5	N.Maheswari	30	32
6	N. Mahalakshmi	28	36
7	R.Chitra	18	30
8	M. Navamani	36	45
9	S.K. Kavitha	39	40
10	G.Kangavalli	18	29
Average Mark		29.06	36.6

t test for Paired Dependent small samples was applied.

Null Hypothesis was formulated for testing.

H<sub>0</sub>= The hands on training program is not effective

Calculated Value = 5.92

Table Value @ 5% level of significance = 3.25






Calculated value is more than Table value

so, the null hypothesis is rejected.

It is interpreted that, the hands on training program is effective.

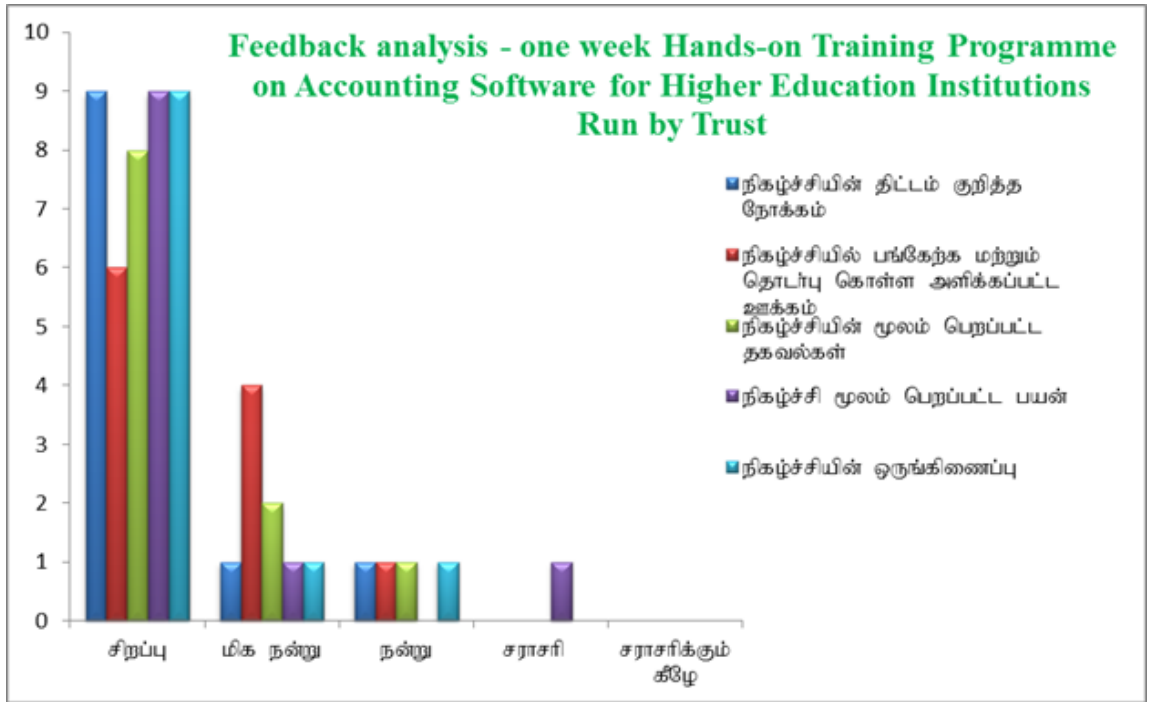
*M. Ponnien Selvi*  
Senior Trainer  
(Dr. M. Ponnien Selvi)

## Thanking Letter

<b>V.V. VANNIAPERUMAL COLLEGE FOR WOMEN</b>	
	(Belonging to Virudhunagar Hindu Nadars) An Autonomous Institution Affiliated to Madurai Kamaraj University <b>VIRUDHUNAGAR - 626 001. (TAMIL NADU)</b> Re-accredited with 'A' Grade (3 <sup>rd</sup> cycle) by NAAC
 	Estd. 1962 An ISO 9001:2015 Certified Institution
<b>Dr. (Tmt) S.M. Meena Rani, M.Sc., M.Phil., P.G.D.C.A., Ph.D.,</b> Principal Mobile : 89033 00236 e-mail : principalvvvc@gmail.com officevvvc2014@gmail.com	Ph : 04562 - 243133 Fax : 04562 - 248694 Cell : 94890 88703 website : www.vvvccollege.org
03.03.2022	
To	
Ms. S. Kothai Senior EBS Consultant Remini Street, Las Vegas United States	
Respected Madam,	
Warm Greetings!	
We feel happy to express our sincere thanks to you for being the Resource Person in the One-Week Hands on Training Programme on <b>Accounting Software for Higher Education Institutions Run by Trust</b> for the Non-teaching Faculty of our college from 21.02.2022 to 26.02.2022.	
 IQAC Coordinator	 PRINCIPAL

## Feedback Analysis

வரிசை எண்	விவரம்	சிறப்பு	மிக நன்று	நன்று	சராசரி	சராசரிக்கும் கீழே
1	நிகழ்ச்சியின் திட்டம் குறித்த நோக்கம்	9	1	1	-	-
2	நிகழ்ச்சியில் பங்கேற்க மற்றும் தொடர்பு கொள்ள அளிக்கப்படுகிற ஊக்கம்	6	4	1	-	-
3	நிகழ்ச்சியின் மூலம் பெறப்படுகிற தகவல்கள்	8	2	1	-	-
4	நிகழ்ச்சி மூலம் பெறப்படுகிற பயன்	9	1		1	-
5	நிகழ்ச்சியின் ஒருங்கிணைப்பு	9	1	1	-	-
	வேறு ஏதேனும் பரிந்துரைகள்:					



### Inference

- It is inferred that most of the administrative support staff benefitted by this programme.
- It is also revealed that nearly 90 % of them got satisfied and more information regarding the accounting software.

### Suggestions

எந்த ஒரு புது Software வந்தாலும் இதே போல் ஒரு Hands on Training நம் college-ல் நடந்தால் மிகவும் உதவியாக இருக்கும்.