



V.V.VANNIAPERUMAL COLLEGE FOR WOMEN

(Belonging to Virudhunagar Hindu Nadars)

An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai

Re-accredited with 'A' Grade (3rd Cycle) by NAAC

VIRUDHUNAGAR



Internal Quality Assurance Cell & ICT & Soft Skill Cell



Faculty Development Programme

14.12.2020

Online Graphic Design and E-certificate Generation

Resource Persons:

Dr. (Mrs). B. Subashini,

Assistant Professor of Computer Applications (PG)

Ms. P. Raveena Lakshmi,

Assistant Professor of Computer Science (SF)

Venue : Maths Lab

Dr. M. Chamundeeswari

ICT & Soft Skill Cell Coordinator

Dr. R. Barani

IQAC Coordinator

Dr. S.M. Meena Rani

PRINCIPAL



V.V. VANNIAPERUMAL COLLEGE FOR WOMEN

(An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai)

Virudhunagar – 626001

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INTERNAL QUALITY ASSURANCE CELL

&

ICT & SOFT SKILL CELL

Date: 09.12.2020

CIRCULAR

The Internal Quality Assurance Cell and ICT & Soft Skill Cell of our college organizes a Faculty Development Programme for the teaching faculty of our college on 14.12.2020.

Trainers : Dr.(Mrs).B. Subashini,
Assistant Professor of Computer Applications (PG)
Ms.P Raveena Lakshmi,
Assistant Professor of Computer Science (SF)

Venue : Maths Lab

Topic : Online Graphic Design and E-certificate Generation

Time : 10.30 am

The faculty members in the list enclosed are asked to attend the meeting without fail.

Dr. M. Chamundeeswari
ICT & Soft Skill Cell Co-ordinator

Dr.R. Barani
IQAC Co-ordinator

Dr.S.M. Meena Rani
Principal



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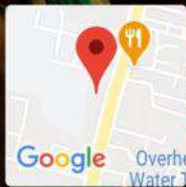
REPORT OF THE MEETING “ONLINE GRAPHIC DESIGN AND E-CERTIFICATE GENERATION”

To facilitate the certificate and brochure design thru online, the Faculty Development Programme on **Online Graphic Design and E-Certificate Generation** was organized by the IQAC of our college in collaboration with ICT & Soft Skill Cell on 14.12.2020. **Dr. B. Subashini**, Assistant Professor, Department of Computer Applications (PG), & **Ms. P. Raveena Lakshmi**, Assistant Professor, Department of Computer Science (SF), V.V.Vanniaperumal College for Women, shared their expertise on “**Online Graphic Design and E-Certificate Generation**”.

The Programme on 14.12.2020 began formally with the silent prayer. Dr.A.Anitha, Assistant Professor, Department of Chemistry welcomed the faculty members in various discipline. The trainer Ms. P. Raveena Lakshmi discussed about how to design and create social media graphics, presentations, posters, using Canva, a graphical design platform thru online. The trainer highlighted the effects to make the design. Next, the trainer Dr. B. Subashini explained about that the participants to generate the E-Certificate using Autocrat, an add-on to merge information from the spreadsheets into other formats, like documents or PDFs. The faulty members created their sample. The staff members clarified their doubts regarding Canva and Autocrat.


ICT & Soft Skill Cell Coordinator


IQAC-Coordinator



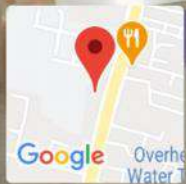
Virudhunagar, Tamil Nadu, India

6, Service Rd, GT Nagar, Virudhunagar, Tamil Nadu 626001, India

Lat N 9° 36' 28.8288"

Long E 77° 57' 19.2492"

14/12/20 11:44 AM



Virudhunagar, Tamil Nadu, India

6, Service Rd, GT Nagar, Virudhunagar, Tamil Nadu 626001, India

Lat N 9° 36' 28.818"

Long E 77° 57' 19.2636"

14/12/20 10:49 AM

Internal Quality Assurance Cell

Faculty Development Programme for the teaching faculty on "Online Graphic Design & E-Certificate Generation"

Date : 14.12.2020

Time : 10.30 am

Venue : Mathematics Lab

Participants : Teaching faculty of Our College

Resource persons : Dr. (Mrs). B. Subashini,
Assistant Professor of Computer Applications (PG)
Ms. P. Raveena Lakshmi,
Assistant Professor of Computer Science (SF)

| S. No | Name of the Participants | Designation | Signature |
|---------------------------|--------------------------|-------------|-----------|
| Department of Mathematics | | | |

| | | | |
|----|-----------------------------------|---------------------|------------------|
| 1. | Tmt. P. Gretchial Pon Packiavathy | Assistant Professor | P. Gretchial / |
| 2. | Dr. Tmt. P. Sooriyakala | " | — |
| 3. | Dr. Tmt. R. P. Aditya | " | R. P. Aditya |
| 4. | Dr. Tmt. M. Uma Maheswari | " | M. Uma Maheswari |
| 5. | Tmt. S. Kohila | " | S. Kohila |
| 6. | Ms. J. Aswini | " | J. Aswini |

Department of Tamil

| | | | |
|-----|--------------------------|---------------------|-----------------|
| 7. | Dr. Tmt. D. Priya | Assistant Professor | D. Priya |
| 8. | Dr. Tmt. S. Yogam | " | S. Yogam |
| 9. | Dr. Tmt. V. Priabhavathi | " | V. Priabhavathi |
| 10. | Dr. Tmt. M. Tamil Selvi | " | — |

Department of English (Aided)

| | | | |
|-----|--------------------------------|---------------------|-----------------------|
| 11. | Dr. Tmt. T. Ganga Parameeswari | Associate Professor | T. Ganga Parameeswari |
|-----|--------------------------------|---------------------|-----------------------|

| S.No | Name of the Participants | Designation | Signature |
|------|---------------------------|---------------------|---------------------|
| 12. | Dr. Tmt. S. Anitha | Associate Professor | S. Anitha |
| 13. | Tmt. B. Kanagalakshmi | Assistant Professor | B. Kanagalakshmi |
| 14. | Dr. Tmt. R. Priya | " | R. Priya 14/12/2020 |
| 15. | Tmt. E. Kalpana | " | E. Kalpana |
| 16. | Dr. Tmt. A. Anitha Raj | " | A. Anitha Raj |
| 17. | Tmt. K. Kavitha | " | K. Kavitha |
| 18. | Dr. Tmt. K. Malarvizhi | " | K. Malarvizhi |
| 19. | Ms. K. P. Vennilaa | " | Vennilaa K.P. |
| 20. | Dr. Tmt. V. Thail Nayakie | " | V. Thail Nayakie |

Department of History

| | | | |
|-----|--|---------------------|------------------|
| 21. | Dr. Tmt. N. Anitha | Assistant Professor | N. Anitha |
| 22. | Dr. Tmt. V. Natchathira Selvakumari | " | V. Natchathira |
| 23. | Tmt. M. Maheswari | " | M. Maheswari |
| 24. | Tmt. B. Anutha | " | B. Anutha |
| 25. | Dr. Tmt. M. Bavani | " | M. Bavani |
| 26. | Dr. Tmt. M. Fathima Begum | " | M. Fathima Begum |
| 27. | Dr. Tmt. M. Chandra Kala | " | M. Chandra Kala |
| 28. | Dr. Tmt. M. Siva Sankari | " | M. Siva Sankari |

Department of Economics

| | | | |
|-----|---------------------|---------------------|------------|
| 29. | Dr. Tmt. S. Vaidehi | Assistant Professor | S. Vaidehi |
|-----|---------------------|---------------------|------------|

Department of Physics (Aided)

| | | | |
|-----|-------------------------|---------------------|---------------------------|
| 30. | Dr. Tmt. S. Thenmozhi | Assistant Professor | S. Thenmozhi 14/12/2020 |
| 31. | Dr. Tmt. I. Rathinamala | " | I. Rathinamala 14/12/2020 |

| S.No | Name of the Participants | Designation | Signature |
|-------------------------|--------------------------|---------------------|--|
| Department of Chemistry | | | |
| 32. | Dr. Tmt. M. Amutha | Assistant Professor | - |
| 33. | Tmt. R. Nagasathya | " | S. R. Sathya 14/12/2020 D. P. Sathya 14/12/2020 |
| 34. | Tmt. A. Prasanna | " | |

Department of Biochemistry

| | | | |
|-----|---------------------|---------------------|-----------------------|
| 35. | Dr. Tmt. R. Mallika | Associate Professor | Mallika 14/12/2020 |
| 36. | Dr. Tmt. R. Renuka | " | Renuka 14/12/2020 |

Department of Zoology

| | | | |
|-----|----------------------------|---------------------|-------------------|
| 37. | Dr. Tmt. R. Radhalakshmi | Assistant Professor | R. Radhalakshmi |
| 38. | Dr. Tmt. P. Veeramuthumari | " | P. Veeramuthumari |
| 39. | Dr. Tmt. P. Vijaya | " | P. Vijaya |

Department of Botany

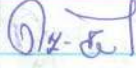

| | | | |
|-----|---------------------------|---------------------|--------------------------------|
| 40. | Dr. Tmt. R. Murugalakshmi | Assistant Professor | R. Murugalakshmi 14/12/2020 |
| 41. | Dr. Tmt. R. Sreebha | " | S. Sreebha 14/12/2020 |

Department of Home Science

| | | | |
|-----|------------------------|---------------------|---------------------------------|
| 42. | Tmt. S. Balasaraswathi | Assistant Professor | S. Balasaraswathi 14/12/2020 |
| 43. | Tmt. B. Ammena Beelvi | " | B. Ammena Beelvi 14/12/2020 |



Department of Commerce (Aided)

| | | | |
|-----|-------------------------|---------------------|------------------------------|
| 44. | Dr. Tmt. M. Annam | Assistant Professor | M. Annam 14/12/2020 |
| 45. | Dr. Tmt. K. Prabhavathi | " | K. Prabhavathi 14/12/2020 |

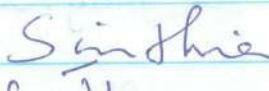
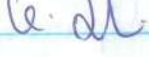
| S.No | Name of the Participants | Designation | Signature |
|---------------------------------|-----------------------------------|---|--|
| Department of Tamil (SF) | | | |
| 46. | Dr. Tmt. J. Kaveri | Assistant Professor |  14/12/2020 |
| 47. | Selvi. G. Suba, M.A., M.Phil., | " |  14/12/2020 |
| 48. | Dr. T. Saranya Devi | " | T. Saranya Devi 14.12.2020 |
| Department of English (SF) | | | |
| 49. | Dr. Tmt. S. Kavitha Rani | Assistant Professor | S. Kavitha Rani |
| 50. | Dr. Tmt. L. Gayatri Devi | " | — |
| 51. | Ms. S. Vetri Selvi | " | S. Vetriselvi |
| Department of Maths (SF) | | | |
| 52. | Tmt. K. Eswari, M.Sc., M.Phil., | Assistant Professor | K. Eswari |
| 53. | Tmt. K. Muthulakshmi | M.Sc., M.Phil., Assistant Professor | K. Muthulakshmi |
| Department of Physics (SF) | | | |
| 54. | Tmt. M. Sugapriya, M.Sc., M.Phil. | Assistant Professor | M. Sugapriya |
| 55. | Tmt. P. Kanmani M.Sc., M.Phil., | Assistant Professor | P. Kanmani 14/12/2020 |
| Department of Chemistry (SF) | | | |
| 56. | Tmt. S. Lalithambigai | M.Sc., M.Phil., Assistant Professor | S. Lalitha 14/12/2020 |
| 57. | Tmt. M. Vairalakshmi | M.Sc., M.Phil., | " 14/12/2020 |
| Department of Biochemistry (SF) | | | |
| 58. | Tmt. R. Gloria Jemini | Christobel, M.Sc., M.Phil., Assistant Professor | R. Gloria 14/12/2020 |
| 59. | Dr. Tmt. R. Salini | " | R. Salini 14/12/2020 |

| S.No | Name of the Participants | Designation | Signature |
|------|--------------------------|-------------|-----------|
|------|--------------------------|-------------|-----------|



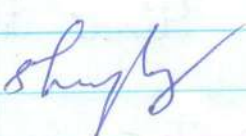
Department of Microbiology (SF)

- | | | | |
|-----|--|---------------------|---|
| 60. | Tmt. M.M. Fathima Mansoora, M.Sc., M.Phil., | Assistant Professor |  14/12/20 |
| 61. | Selvi. M. Vijayalakshmi M.Sc., M.Phil., P.G.D.C.A., | " |  14/12/20 |

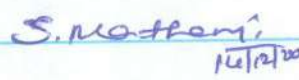
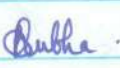
Department of Bio Technology (SF)

- | | | | |
|-----|---------------------------------|---------------------|---|
| 62. | Tmt. Sirthia Granesan, M.Sc., | Assistant Professor |  |
| 63. | Tmt. K. Indira, M.Sc., M.Phil., | " |  |

Department of Zoology (SF)

- | | | | |
|-----|--|---------------------|---|
| 64. | Dr. Tmt. V. Amsha Devi. | Assistant Professor |  |
| 65. | Selvi. N. Subhashini, M.Sc., M.Phil., P.G.D.C.A., | " |  |
| 66. | Tmt. S. Jeya Ruby, M.Sc., M.Phil. | " |  |

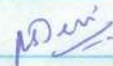
Department of Food Pro. &
Quality Control (SF)

- | | | | |
|-----|---|------------------------|---|
| 67. | Tmt. S. Mathangi, M.Sc., | Head & Assistant Prof. |  14/12/20 |
| 68. | Tmt. R. Subha, M.Sc., M.Phil., D.C.T., | Assistant Professor |  |

Department of Commerce (P.A)

- | | | | |
|-----|--------------------------|---------------------|---|
| 69. | Dr. Selvi. K. Kalaivani. | Assistant Professor | — |
|-----|--------------------------|---------------------|---|

Department of Commerce (C.A) (SF)

- | | | | |
|-----|--|---------------------|---|
| 70. | Dr. Tmt. P. Sri Devi | Assistant Professor |  |
| 71. | Tmt. M. Alagu Mareeswari, M.A., B.L., | " | — |

| S.No | Name of the Participants | Designation | Signature |
|------|--|---------------------|----------------------------------|
| 72. | Tmt. B. Jeya Sudha, M.Com., M.Phil., Department of Business Administration (SF) | Assistant Professor | B. Jeya Sudha 14/12/2020 |
| 73. | Dr. Tmt. M. Jothilakshmi | Assistant Professor | |
| 74. | Tmt. L.M. Mahalakshmi, M.B.A | " | 14/12/2020 |
| 75. | Tmt. S. Binthia, M.Com., M.Phil., Department of Costume Design & Fashion (SF) | " | S. Binthia |
| 76. | Selvi. L. Devi Muthu Mari, M.Sc | Assistant Professor | L. Devi Muthu Mari 14/12/2020 |
| 77. | Selvi. S. Dhivya, M.Sc., Hindi Instructor | " | S. Dhivya 14/12/2020 |
| 78. | Tmt. G. Uma Devi, M.A., B.Ed., RBPP., DHT., | Hindi Instructor | G. Uma Devi 14/12/2020 |

R. Thirumalaiah
15/12/2020
IQAC Coordinator

S. M. Meena Rani
Principal



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ICT & SOFT SKILL CELL

Date: 09.12.2020

Resource Persons: Dr. (Mrs.) B. Subashini,
Assistant Professor of Computer Applications (PG)
Ms. P Raveena Lakshmi,
Assistant Professor of Computer Science (SF)

| S. No | Questionnaire | Strongly agree | Agree | Neutral | Disagree | Strongly disagree |
|--------------|---|-----------------------|--------------|----------------|-----------------|--------------------------|
| 1. | The session delivered the information I expected to receive. | 31 | 18 | 3 | 1 | 3 |
| 2. | The subject matter was presented effectively. | 29 | 21 | 2 | 1 | 3 |
| 3. | The pace of the FDP was satisfactory. | 25 | 25 | 3 | 1 | 2 |
| 4. | The duration of the FDP was sufficient for the subject covered. | 21 | 26 | 4 | 2 | 3 |
| 5. | The days and time allotted for the workshop were sufficient. | 27 | 22 | 3 | 2 | 2 |
| | Give your suggestions for the future FDP | | | | | |

Faculty Development Programme Feedback Analysis

