

Report of Academic Administrative Audit 2020-2021

Purpose:

To evaluate the quality processes and standards of all Academic Departments and Administrative Sections such as Internal Quality Assurance Cell, Curriculum Development Cell and Controller of Examinations.

The Academic Administrative Audit for the Curriculum Development Cell, Research Academia and Students' Endeavours was scheduled on 07.10.2021 at 11.00 a.m. The programme began with the formal welcome address and introduction of the External Expert of the Audit, Dr.S.Kala, Dean of Quality & Research, Associate Professor of Botany, Seethalakshmi Ramaswami College, Tiruchirappalli by Dr.K.Uma Maheswari, Dean (Science), Associate Professor & Head, Department of Physics. Dr.S.Sharmelee, Additional Dean (Arts) & Assistant Professor, Department of English began the presentation highlighting the remarkable achievements of the institution. The Programmes of Under Graduate (UG), Post Graduate (PG), M.Phil. were presented along with its structure. As the institution follows CBCS pattern, allotted credits for each programme was explained. The various components of the UG (Part I, Part II, Part III, Part IV & Part V) & PG Arts and Science Programmes were categorized. The presentation also focused on the Extra Credit Courses, Internship and Field Project.

Dr.A.Azhaguparvathi, Additional Dean (Science), Associate Professor, Department of Physics continued the presentation highlighting the implementation of Outcome Based Education. The Programme Outcomes(POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) along with the distribution of Knowledge (K) Levels followed by the evaluation patterns of Internal Assessment and Summative Examinations for UG & PG Programmes were elaborated. The various activities carried out through the Curriculum Development Cell were presented to the External Expert. The practice of obtaining feedback on curriculum from the stakeholders, the analyzing procedures and the actions taken were explained briefly.

Dr.M.TamilSelvi, Dean (Research) highlighted the following research activities carried out by the Research Academia of the institution.

- a) Providing academic support for promotion by research
- b) Capacity building for strengthening infrastructure and resources
- c) Dissemination of research knowledge after strengthening the resources

- d) Contribution by the College Managing Board in providing seed money for joining online courses; participating/presenting of research work in Seminars / Conferences/ Workshops; organizing FDPs/Workshops/Seminars/Conferences and doing Minor Research Projects biannually.
- e) Highlighted the grant received from the funding agency, Department of Biotechnology (DBT), Ministry of Science and Technology, New Delhi & utilization of the grant for purchasing the equipment / glass wares /softwares / apparatus / slides / specimens / charts / models/ books under various Head Accounts and the activities carried out under this scheme.

Dr.M.Geetha, Dean (Student Endeavours), Associate Professor & Head, Department of History presented the students activities and achievements of the academic year 2020-2021 in a lucid manner. She started the presentation with the introduction of students' strength as the strength of college and gave a vivid explanation about the House System, Student Welfare Committee, Placement Cell, Study Circle, Vocational Guidance Cell, Entrepreneurship and Talent Empowerment Cell, ICT and Soft Skill Forum. Earn While you Learn, Counselling Forum, Ward System and Life Style Club. She highlighted the achievements of students in curricular, co-curricular and extra-curricular activities.

The External Expert had examined the Curriculum, Course Outcomes and the distribution of the K Levels and appreciated the tremendous efforts of the members of the Curriculum Development Cell. She enquired regarding the following:

- Allotment of credits for the Viva Voce in the MBA Programme.
- Allotment of credits for the I Semester Practical Course in the B.Sc.Biotechnology Programme.

Dr. A.Rama, Dean (Arts), Associate Professor & Head, Department of Commerce clarified that the distribution of credits for the Viva Voce in all semesters is allotted for the Viva Voce conducted on the Core courses offered in the semesters. Dr.K.Uma Maheswari, Dean (Science), Associate Professor & Head, Department of Physics explained that the allotment of credits for the Practical courses are given only in the second semester.

The External Expert suggested a few recommendations:

- to allot equal credits for all the Core Courses offered in all Semesters
- to offer more number of Self - Study Courses and offer Extra Credit Courses in all PG Programmes
- to allot more credits for Internship/Field Project

Regarding Research activities of our institution the External Expert highly appreciated for the increase in number of Research Departments, Ph.D awardees and pursuing research scholars under Ph.D Programme. She also appreciated the grant received from the funding agency, DBT for taking efforts to strengthen UG Science Departments.

The distribution of the amount generated under the Consultancy services using the equipment and College infrastructure, 80% is given to the College Management and the 20% to the respective departments was explained briefly. The External Expert expressed her opinion that this data would be highly helpful for significant positive result during NAAC visit.

The External Expert appreciated the activities and achievements of the students. She enquired procedures of the grouping of the students for the House System and got clarified.

The audit came to an end with positive comment and note of gratitude.

J. Ajayapriya Parvathi
S. Sharmela
ADDITIONAL DEANS

1. *A. D.*
2. *Shruti*
3. *R. T. S.*
4. *M. S. S.*

DEANS

DEAN

CURRICULUM DEVELOPMENT CEL
V.V. Vanniaperumal College for Women
(Belonging to Virudhunagar Hindu Nadars)
VIRUDHUNAGAR.

P. P. Rama Rani
PRINCIPAL
PRINCIPAL
V.V. Vanniaperumal College for Women
(Autonomous)
(Belonging to Virudhunagar Hindu Nadars)
VIRUDHUNAGAR.